



# GOVERNEMENT COLLEGE OF PHARMACY

Kathora Naka, AMRAVATI 444 604

(0721) 2531690 (O)  
www.gcopamravati.ac.in

Fax. No. 0721) 2531827  
e-mail: gcopamt@dataone.in

GCOPA/Store/2020-21/ 860

Date: 01/10/2020

Subject: Quotation for supply of Laboratory glass wares for the year 2020-21.

Dear Sir,

I have to request you to kindly quote your lowest reasonable rates for the following item and send the quotation in the sealed cover, so as to reach the undersigned on or before **12 October 2020** Date of opening **13 October 2020**.

Sr. No.	Specification	Qty. Required
	Supply of Laboratory Glassware's, Porcelain wares, Metal wares and Plastic wares as per the price list of following make and company. 1. Borosil ® 2. Borosilacte Glass 3. Agarwal 4. ASCO 5. JSil 6. Qualigens (Glaxo) Make 7. JSGW 8. Dhona 9. Porcelain wares 10. Plastic wares(Tarson, Polylab) 11. Metal wares 12. Other lab wares (provide list and Make) 13. Any other standard brand authorized by the purchase committee.	As per the requirement by the college from time to time.

## TERMS AND CONDITIONS FOR QUOTATIONS

The quotation should be submitted as per **TWO ENVELOPE SYSTEM ONLY**. Both the Bids (Technical as well as Commercial) shall have to be submitted. Bids not submitted will not be entertained.

### i) Envelope No.1: Technical Bid

Technical Envelope shall contain following documents:-

- **Technical literature/ Leaflet/ Samples/ Information/ of the make and model no etc quoted.**
- Sales tax / VAT registration certificate.



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- Authorization certificate from manufacturer.
- No deviation certificate.
- List of users with complete address, name of contact persons, contact numbers and email address.
- **Bureau of Indian Standards (BIS) certification products will be preferred. Attached BIS Certification if any.**

## **ii) Envelope No.2: (Commercial Bid)**

- The rate should be quoted only for the items specified in the Technical Bid (Envelope No.1) and should be for items of given specification / Mark /Model/ Manufacture.
- Bidder should not quote his offer any where directly or indirectly in Technical Envelope (T1), failing which the Commercial Envelope (C1) shall not be opened and his tender shall stand rejected.
- Inspection charges if any are to be borne by the supplier.

**Validity:** The rates offered should be valid up to 31<sup>st</sup> March of year from the date of opening of Quotations.

**Delivery:** Rates quoted will be considered FOR destination, Installation & training at College Premises unless otherwise stated.

**Payment:** Payment will be made as and when the grant is available after receiving the goods in satisfactory conditions and satisfactory demonstration/Installation etc. at the consignee's destination at cost of supplier.

**Taxes:** Rates quoted will be considered **inclusive of all taxes**, if not stated separately in the quotation. (Statement like taxes extra or as applicable will not be considered).

### **General Note:-**

- The supply shall be executed according to instruction by Institute.
- **The technical support shall be provided by the vendor/ supplier without any additional charge during guarantees/ warranty period.**
- In lieu of any defect in material, the agency shall replace the material.
- **The supplier has to submit copy of authorization letter from the company.**
- Proof of permission to manufacture the equipment/ item mentioned in the quotation document from competent authorities.



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- Proof of permission for sales/trading of the equipment/ item or of similar kind mentioned in the quotation document from competent authorities.
- The Institute reserves the right to reject any or all quotations without assigning reason therefore.
- Warranty and AMC if applicable.
- **The dispatch number of this office should necessarily be superscripted on the Envelope.**
- Supplier must furnish following Registration Description on separate sheet and Registration Documents in xerox copy with technical bid.

## **Description of Registration to be filled up by Agency**

**(PAN card, VAT, Professional Tax, Service Tax)**

Sr. No.	Description of Registration	Registration No.	Validity Period	Copy attached	
				Yes	No
1.	<b>PAN card</b>				
2.	<b>VAT</b>				
3.	<b>Professional Tax</b>				
4.	<b>Service Tax</b>				
5.	<b>CMP Registration No</b>				

**Signature & Name of the authorized person  
Of quoting agency with the seal of the firm**

**Date:**

**Principal**  
Govt. College of Pharmacy,  
Amravati.

29/9/2020  
*[Handwritten signatures]*